

Republic of the Philippines
SILAY CITY LOCAL GOVERNMENT UNIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Silay City Local Government Unit in the CSC website:


YURI JAN D. JARDER
Officer-in-Charge, HRMO

Date: October 7, 2022

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Driver I	GS-115	3	12,713.00	High School graduate or Completion of relevant Vocational/Trade Course	None Required	None Required	Professional Driver's License (MC 10,s.2013-Cat. IV)		General Services Office, Silay City, Neg. Occ.
2	Driver I	GS-116	3	12,713.00	High School graduate or Completion of relevant Vocational/Trade Course	None Required	None Required	Professional Driver's License (MC 10,s.2013-Cat. IV)		General Services Office, Silay City, Neg. Occ.
3	Administrative Aide III (Driver I)	CV-03	3	12,713.00	High School graduate or Completion of relevant Vocational/Trade Course	None Required	None Required	Professional Driver's License (MC 10,s.2013-Cat. IV)		City Veterinarian's Office, Silay City, Neg. Occ.
4	Draftsman III	OB-15	11	22,895.00	Completion of 2 yrs. Studies in College or High School Graduate with relevant vocational/trade course	8 hrs. relevant training	2 yrs. relevant experience	Draftsman (MC 10, s.2013- Cat. II)		Office of the City Building Official, Silay City, Neg. Occ.
5	Lineman II	CE-84	5	14,318.00	High School graduate or Completion of relevant Vocational/Trade Course	None Required	None Required	Electric Power Lineman (MC 10, s. 2013-Cat. II)		City Engineer's Office, Silay City, Neg. Occ.
6	Heavy Equipment Operator II	CE-107	6	15,189.00	High School graduate or Completion of relevant Vocational/Trade Course	None Required	None Required	Heavy Equipment Operator (MC 10, s.2013-Cat. II)		City Engineer's Office, Silay City, Neg. Occ.
	-Nothing Follows-									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 22, 2022.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last rating period (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license; and
4. Photocopy of authenticated Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MR. YURI JAN D. JARDER
Officer-in-Charge, HRMO
2nd Flr. City Mayor's Office, Silay City Hall, Zamora St., Silay City
yurijanjarde@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.